

Guidelines for Donating Materials

Thank you for choosing to donate gently used books, DVDs or CD audiobooks to the Delafield Public Library.

We are happy to accept any items...

- in good condition with no pen, pencil or highlighter markings.
- that are completely intact without missing pages or parts.

We are unable to accept...

- Any items that have mold or a musty/smoky odor
- Outdated media formats such as cassette tapes, VHS tapes, phonograph records, CD-ROMs and floppy discs.
- Items discarded from another library
- Textbooks and yearbooks
- Puzzle books
- Condensed book compilations (such as Reader's Digest condensed books)
- Computer or medical books older than 3 years
- Travel books or maps older than 3 years
- Encyclopedia sets

Please take your donations to the "Library Annex" 421 Main Street, Delafield, which is located in front of the Fish Hatchery. Materials donated to the Library cannot be accepted on a conditional basis. Items not added to the collection cannot be returned to the donor. All containers become the property of the library.

For a listing of other donating options, please see our Donating Bookmark or visit the library's website: www.delafieldlibrary.org