

DRAFT

Delafield Public Library Board of Trustees

July 13<sup>th</sup>, 2101, 7:00 PM

Conference Room Public Safety Bldg

**Call to Order** by Jeff Krickhahn at 6:59 pm

Present: Dick Niles, Char Hall, Noel Aicher, Andrea Shrednick, Dick Reul, Marty Web b

Absent Denise Labott, Robert Mitchell

Also present Terry Zignego( left 7:55 pm)

**Pledge of Allegiance**

**Roll Call and introduction of guest:** none present

**Approval of Agenda:**

MOTION TO APPROVE AGENDA (HALL/ WEBB) CARRIED

**Approval of Minutes:**

MOTION TO APPROVE MINUTES OF JUNE 13, 2010 (REUL/NILES) CARRIED

**Public comments:** none present

**Director's Report:**

-Circ +2.6%

-Summer reading going well

-Terry invited Wee Know Preschool to participate in summer reading program, will receive a packet of prizes at the end of program. All about Learning Preschool registered for library cards & will bring older children every 2 weeks to check out books. In August staff will present story hour twice a month at MKE St. Traders.

-Loaning large print books to Hillside Woods in Delafield

-Donation received from ORBIS, a division on Menasha Corp for \$300. Terry plans to use this for programming after we move into the new library.

-Staffing: Diane Basting will be taking over one of the adult services/reference librarians positions in Sept ( 30 hrs a week) Cassidy Hammel will take over Diane's processing duties in Sept (20 hrs a week). Terry has received 8 applications for 25 hrs adult service position, interviews at the end of July.

- Request for Farber funds for opening day collection for \$5,000, will be placed on next month calendar

-Terry is working on a meeting room policy & posting/distribution policy for new library.

### **Discussion & possible action on the revised board calendar & strategic plan**

MOTION TO APPROVE THE REVISED CALENDAR & STRATEGIC PLAN (REUL/NILES) CARRIED

**Farber Report:** email from Robert Mitchell

Dear Terry and Board Members:

I will be unable to make the July Board meeting However, I am sending you The Farber account numbers, as of July 10, 2010:

Checking account \$4,183.13, Equity account \$152,544.34 (This is the sum of the cash balance [\$4,092.99] and the value of securities [\$156,637.33])

**Friends of the Library report:** Idol was cancelled due to higher expenses and fewer people registering for the contest (only 4 registered and 12 were needed to break even). There was a discussion for the formal opening of the library on Oct. 16<sup>th</sup>. The city's official opening will be Nov 6<sup>th</sup>.

**Committee reports and other reports: none**

**Audit and approval of monthly expenditures**

MOTION TO AUTHORIZE PAYMENT OF THE BILLS (SHREDNICK/WEBB) CARRIED

**Set/confirm next meeting date:** Aug 10<sup>th</sup>, 2010, at 7:00 pm

MOTION TO ADJOURN AT 8:12 pm (REUL/HALL) CARRIED

Minutes prepared by Marty Webb, Secretary