

Delafield Public Library of Trustee Meeting  
Tuesday, September 8, 2009, 6:00 pm  
Conference Room, City Hall

**Call to Order** at 6:07 pm by President Jeff Krickhahn (dep 7:00)

Present: Robert Mitchell, Dick Niles (dep 7:35) Dick Reul, Noel Aicher, Marty Webb,  
Char Hall (arr. 6:30), Denise Labott (arr. 6:50)

Excused: Andrea Shrednick

**Roll call and introduction of Guests:**

Friends of the Library President, Carol Reise-Schouten, and Secretary Marty Wiley

**Approval of Agenda:**

MOTION TO APPROVE AGENDA (REUL/WEBB) CARRIED (HALL/LABOTT NOT PRESENT)

**Approval of minutes:** August 11, 2009

MOTION TO APPROVE MINUTES (NILES/REUL) CARRIED (HALL/LABOTT NOT PRESENT)

**Public comments/Discussion:** Carol informed the board the Friends were working hard on the next projects, wine tasting and pizza with Santa

**Presentation by Bray and Associates:** Mike Hacker and Matt Wolfert came to answer questions from board members and representatives of the Friends. One question was regarding starting in increments in building or putting in the footings for the extra 7,000 sq ft with the Chentis-Krueger donation. They explained it would require more changes to the architectural plan and add extra costs to the project. They suggested using the Chentis-Krueger donation for seed money to entice additional contributions. A discussion followed with ideas for ways to use the green space interim as a place that could be used in the summer for programs or enjoying a book, with furniture, or a movable structure.

**Director's Report:**

-Circ increase 12.6%

-Mandy back to full schedule will have surgery Sept 23<sup>rd</sup> for about 6 weeks recuperation, Jane Oliver-Purton, head of youth services; will help at the reference desk

-Programs: Very Hungry Caterpillar Birthday Celebration, Pre-school hours start next week, Delafield Reads is Thu. Sept 10<sup>th</sup>

-Terry helping friends to contact artists to procure art work for auction

- Increase in Sat. hours not well-received by staff, some ideas, 1) Hire page to work 11-2 or 3pm, 2) hire a circ only to work on weekends, 3) Sat. summers hours cut back. Dick N and Dick R will meet with staff about their concerns
- Jeff will sign notice of Exemption from Waukesha County Library Levy
- Hawk's Inn agreed to a \$25 per event rental fee for the library for next year, they also agreed to let us use garden area for outdoor summer programs
- Orbis, subsidiary of Menasha Corp, in Nashotah donated \$200 for children books

**Review of proposed 2010 budget:** We received a nice increase from Waukesha County due to non-resident usage of the library. Terry gave staff a raise.

**MOTION THAT WE PASS THE BUDGET FOR 2010 AS PRESENTED (HALL/MITCHELL) CARRIED (KRICKHAHN NOT PRESENT)**

**Friends Report:** working on the Oct 10<sup>th</sup> event, there will be approx. 20 wines for tasting, a cigar tent with beer, soda and water, appetizers and desserts. Books sales are doing well, approximately 150 books sold each week

**Discussion and possible action on employee attendance policy:** After a discussion, Mitch offered to write a prologue for the next meeting

**Committee reports and other reports:** Mitch reported the Farber Fund, checking acct \$3,015.63, Brokerage acct securities \$138,233.32, cash sweep \$ 4,593.90. Mitch wrote a check for the Value Line Subscription for \$647.00. The Chentis-Kreiger donation was put into a 10 month CD at 2% Town Bank

**Audit and approval of monthly expenditures:**

**MOTION MADE TO AUTHORIZE PAYMENT FOR THE BILLS (HALL/MITCHELL) CARRIED (KRICKHAHN/NILES NOT PRESENT)**

Set/confirm next meeting date Oct 13, 2009 7:00 pm

**MOTION TO ADJOURN AT 7:43 PM (LABOTT/AICHER) CARRIED (KRICKHAHN/NILES NOT PRESENT)**

Minutes prepared by Marty, Secretary