

Minutes of the
Delafield Public Library Board of Trustees Meeting
Tuesday, January 13, 2009
Council Chambers, City Hall

Call to order by President Jeff Krickhahn at 7:08 p.m.

Present Noel Aicher, Robert Mitchell, Dick Reul, Dick Niles, Andrea Shrednick, Char Hall, Denise Labott, Marty Webb

Also present: Terry Zignego, Library Director

Roll call and introduction of Guest(s): None present

Approval of Agenda:

MOTION TO APPROVE AGENDA (REUL/MITCHELL) CARRIED

Approval Of minutes, November 2009 (December meeting canceled due to weather)

MOTION TO APPROVE NOV. MINUTES (SHREDNICK/CHAR) CARRIED

Public comments/discussion: Andrea asked what the policy was for closing for bad weather and drop off-safety issues. It was decided (minutes 010808) the library would attempt to stay open on snow days case by case.

The Library Director would make the decision, and employees that lived close would be willing to staff the library. Patrons can call the library or check the web site. Terry said children being dropped off have not been a problem in Delafield.

Friends of the Library Report:

-Char thanked all the volunteers for a successful Pizza with Santa

-Feb 22, Friends Open House at the Fish Hatchery at 7:00 pm

-Monthly book sales, second Sat. of the month from 9:00-1:00 pm

Donations accepted any time

-Friends is donating \$300 for popular and family second copies of rental DVDs

Financial and Farber Fund report:

Farber Fund as of 01/13/09, checking account \$950.63, investment account \$128,439.64

Director's Report:

-Circ increases: +35% over Dec 07, and overall 2007 to 2008 +16.6%

-Nov. programs: Delafield Reads (50) Teen Twilight Ball (50) Teen young Writers (8)

Pizza & Pages (10) Adult book club (7) Adult film club (9) Computer basics (1)

-Dec. Programs: No teen programs Adult book (7) Adult film (9) Tale of Despareaux (60)

-Terry was nominated to be the vice-president/president elect of the Affiliated Public Libraries for 2009

-Temporary Library space was discussed.

Terry was asked by Gina Gresch City Clerk-Treasurer about sharing rental storage space
MOTION MADE TO SHARE A RENTAL STORAGE SPACE WITH THE CITY
ADMINISTRATION (NILES/SHREDNICK) CARRIED

Adjourn into closed session pursuant to 19.85(1) © considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically the library director.

MOTION TO ENTER CLOSED SESSION AT 8:12 PM (WEBB/REUL) AYES:
WEBB REUL AICHER MITCHELL KRICKHAHN NILES SHREDNICK HALL
LABOTT

MOTION TO RECONVENE INTO OPEN SESSION AT 8:42PM (HALL/NILES
(CARRIED)

MOTION TO INCREASE LIBRARY DIRECTOR TERRY ZIGNEGO'S SALARY BY
5% BEGINNING JANUARY 1, 2009, AND A \$2000 BONUS FOR HER
OUTSTANDING SERVICE IN 2008 (NILES/WEBB) CARRIED

Discuss & possible action on Strategic plan: some changes were made to the 2009
Library Calendar and will be corrected and sent to the board members.

MOTION MADE TO APPROVE THE SUBSTANCE, AS WRITTEN, OF THE
STRATEGIC PLAN (NILES/SHREDNICK) CARRIED

Committee reports and other reports: no reports

Audit and approval of monthly expenditures:

MOTION TO AUTHORIZED PAYMENT FOR THE BILLS (SHREDNICK/REUL)
CARRIED

Set/confirm next meeting date Feb, 10, 2009, 7:00 pm

Terry was asked to add on the Feb agenda Delafield Plans for 50th anniversary as a city

MOTION TO ADJOURN AT 9:15 PM (REUL/LABOTT) CARRIED

Minutes prepared by Marty Webb, Library Secretary